



MINOR STORMWATER MANAGEMENT PERMIT APPLICATION CHECKLIST

#	Addressed	
	Yes	No

**General Application Requirements for Minor & Major Projects
Pursuant to 6NYCRR 646-4.13(a)**

- | | | | |
|---|-------------------------------------|--------------------------|---|
| 1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | (1) A complete application on such form as may be prescribed. |
| 2 | <input type="checkbox"/> | <input type="checkbox"/> | (2) The appropriate application fee. |
| 3 | <input type="checkbox"/> | <input type="checkbox"/> | (3) When a project requires a permit from any other agency, a list of all such permits which are required, a statement of the status of each such permit application, and a statement of the SEQR status of the action. |
| 4 | <input type="checkbox"/> | <input type="checkbox"/> | (4) Copies of applications for all required wastewater management permits, subdivision approvals, site plan review or special use permits and Adirondack Park Agency permits. |
| 5 | <input type="checkbox"/> | <input type="checkbox"/> | (5) The real property tax map section, block and lot number of each lot included in the proposed project. |
| 6 | <input type="checkbox"/> | <input type="checkbox"/> | (6) The names and legal mailing addresses of all landowners adjacent to the project site. For major projects, the names and legal mailing addresses of all landowners within five hundred (500) feet of the project site. |
| 7 | <input type="checkbox"/> | <input type="checkbox"/> | (7) A detailed plot plan which shows the site topography, the location and dimensions of all existing and proposed structures and impervious surfaces, water bodies, septic systems, wells, and stormwater control devices on the site and within one hundred (100) feet of the site. |
| 8 | <input type="checkbox"/> | <input type="checkbox"/> | (8) A general location map suitable to direct officials reviewing the application to the project site. |

**Additional Design Requirements and Performance Standards for Minor Projects
Pursuant to 6NYCRR 646-4.14(a)**

- | | | | |
|----|--------------------------|--------------------------|---|
| 9 | <input type="checkbox"/> | <input type="checkbox"/> | (1) Stormwater shall be managed on-site using stormwater control measures designed to afford optimum protection of ground and surface waters... Stormwater may be calculated in accordance with the methodology [described for Major Projects]... or in the alternative, at a flat rate of 1.5 gallons of stormwater for every square foot of net increase in impervious area. Net increase is the difference between pre-development and post-development conditions. All water from newly created impervious areas which would otherwise runoff the parcel shall be directed to an infiltration device. Location of the infiltration device shall be determined based upon soil test results. |
| 10 | <input type="checkbox"/> | <input type="checkbox"/> | (2) ...Inlets to infiltration devices shall be protected from sediment at all times in order to maintain their capacity. |
| 11 | <input type="checkbox"/> | <input type="checkbox"/> | (3) Infiltration devices shall not be installed up gradient within twenty (20) feet of the subsurface treatment system of a wastewater treatment system. Infiltration devices for roadways, parking lots, and other areas subject to vehicle traffic shall not be installed within 100 feet of any water well, wetland or water body. |

- 12 (4) Infiltration devices and buildings shall be located to maintain maximum attainable horizontal distance separation from wells, wetlands and water bodies. Pumping stormwater shall not be permitted.
- 13 (5) The bottom of any infiltration device shall be a minimum of two feet above seasonal high ground water mark and two feet above bedrock; [provide deep hole test pit data for areas proposed for infiltration, as well as elevations of proposed infiltration devices].
- 14 (6) Temporary erosion controls shall be required to prevent siltation of waterbodies (lake, pond, river, stream intermittent stream, or wetland) during construction.
- 15 (7) Stormwater control measures proposed to be installed at locations with slope > 15% before grading, soil percolation rate slower than 60 minutes per inch or which require placement of fill to meet vertical distance separations specified in this subpart shall be designed by a licensed professional engineer, architect or exempt land surveyor.

<p>General Requirements for Clearing^a & Maintenance^b for Minor & Major Projects Pursuant to 6NYCRR 646-4.15^a and 646-4.16^b</p>

- 16 ^a(b) Within five hundred feet of the mean high water mark of any lake, pond, river, stream, or wetland, no land area, including areas stockpiled with earthen materials, which has been cleared may be made or left devoid of growing vegetation for more than twenty-four (24) hours without a protective covering securely placed over the entire area and/or erosion control devices properly installed to prevent sediments from entering the water body.
- 17 (c) Any area of land from which the natural vegetative cover has been either partially or wholly cleared or removed by development activities shall be revegetated within ten (10) days from the substantial completion of such clearing and construction.
- 18 ^b(3) Include [cost estimates]... for [construction of stormwater control measures and] necessary maintenance and repair functions over the life of the project.
- 19 (4) ... [Identify necessary] maintenance and repair activities [and maintenance schedules for all stormwater control measures]...